



REQUEST FOR QUOTATION/BID FORM

Date: July 11, 2025
PR No.: 2025-06-909 / 2025-07-917
Fund: 164
End-User: CBA/IAN V. ARANEL
GSU/ ENGR. JOSE RAFAEL R. MAOGUID

Project Name: **PROCUREMENT OF HARDWARE MATERIALS FOR COLLEGE OF BUSINESS AND ACCOUNTANCY AND GENERAL SERVICES UNIT**
ABC: **Seventy Nine Thousand Four Hundred Sixty Six Pesos (Php 79,466.00)**
Mode of Procurement: **SMALL VALUE PROCUREMENT (Section 34 of the IRR of RA 12009)**
Mode of Evaluation: **Lot Evaluation**
Delivery Period: **Fifteen (15) calendar days upon receipt of P.O.**

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions below and submit your quotation duly signed by your representative not later than **JULY 15, 2025** sealed in an envelope.

For
GEMMA G. ACEDO, Ph.D.
BAC Chairperson

Note:

- Bidder shall provide correct and accurate information required in this form. All entries must be typewritten or legibly written.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- Price quotation/s to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
- Bidder may submit, if available, original brochure showing certifications of the product being offered.
- Quotations through email is acceptable. Winning bidder shall submit original signed RFQ before issuance of Purchase Order.
- Documentary requirements shall be attached upon submission of the quotation:

a. Mayor's/Business Permit

b. PhilGEPS Registration Certificate

c. Income/Business Tax Returns (for ABC's above P500K)

d. Omnibus Sworn Statement (for ABC's above P50K) - for submission upon receipt of Notice of Award

Item No.	Description	QTY	UOM	BID OFFER		Offered Specs/ Brand/Model	Remarks
				Unit Price	Total Price		
	FOR CBA						
1	60 cm x 60 cm Matte Finish Ceramic Tiles (Hampton Beige)	39	pcs				
2	60 cm x 60 cm Glossy Finish Ceramic Tiles (Beige)	7	pcs				
3	Tile Adhesive (25kgs)	2	bag				
4	Portland Cement	3	pcs				
5	Marine Plywood, 4'x8' 1/4" thk	4	pcs				
6	Good Lumber 2'x2'x10' S4S	9	pcs				
7	Wood Glue, 0.5 Liter	4	pcs				
8	Finishing Nails 1"	5	kls				
9	Finishing Nails 1 1/2"	5	kgs				
10	Door Knob Set (HDSS)	2	pcs				
11	Metal Hinges	8	pcs				



12	Angle Valve, 1/2 x 1/2	20	pcs				
13	Flexibile Hose, 1/2 x 1/2 x 1.6	20	pcs				
14	Tank Fitting (Lever Type)	4	set				
15	P-Trap, PVC, 2"	10	pcs				
16	Lavatory Faucet	10	pcs				
17	Ordinary Faucet	5	pcs				
18	Toilet Tank Flush	1	set				
19	PPR Pipe, 1/2	10	pcs				
20	PPR Elbow , 1/2	20	pcs				
21	PPR Male Union, 1/2	10	pcs				
22	Teflon Tape, 3/4	15	pcs				
23	Solvent Cement	3	can				
24	PPR Tee, 1/2	10	pcs				
25	PVC Pipe (Orange) 2" Dia.	2	pcs				
26	Flat Enamel (White)	2	gal				
27	Semi-Gloss Enamel (Light Grey)	3	gal				
28	Glazing Putty	1	gal				
29	Paint Brush 3"	4	pcs				
30	Paint Brush 4"	4	pcs				
31	Putty Knife	3	pairs				
32	Masking Tape 3/4"	5	pcs				
	FOR GSU						
33	Kiln Dry Lumber 2" x 2" x 12'	50	pcs				
TOTAL BID PRICE							

After having carefully read and accepted your General Conditions, I/We submit our quotation/s for the item/s above.

Signature over Printed Name

Position/Designation

Office Mobile No. / E-mail Address

TERMS AND CONDITIONS

1. Quotations exceeding the Approved Budget for the Contract shall be rejected.
2. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
3. The item/s shall be delivered according to the accepted offer of the bidder.
4. Payment shall be processed after delivery and upon submission of the required supporting documents, in accordance with existing government accounting rules and regulations.
5. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CatSU may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
6. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its IRR.